

Meeting No. 1 / 2023-24 dated 29/5/2023
 Minutes of the IQAC meeting held on 29/5/2023 Monday
 at 10:30 PM at IQAC Room.

Agenda

1. To discuss and decide academic plan of the year 2023-24.
2. Restructuring of IQAC
3. Upgradation and maintenance of infra structural facilities.
4. International Seminar
5. Journal Publication
6. Value added Courses
7. Self appraisal Report
8. NAAC accreditation Programs
9. Other relevant matters

The meeting commenced with a short prayer. Principal Dr. Tony K.O. chaired the meeting. The following discussions and decisions were made:-

1. The meeting discussed and approved the annual academic calendar and Staff Council is entrusted to prepare the action plan and submit as early as possible.
2. Discussed and decided to conduct an international seminar in this academic year. Mr. Sankar Kumar P (Asst. Prof. in Physical Science) is deputed to organize the seminar.
3. Discussed and decided to prepare a mentor-mentee list and decided to prepare a restructuring diary and distributed among mentors.

4. It has been discussed and decided to submit IIRA to this academic year itself. So all the criteria wise co-ordinators are directed to complete the documentation work required for preparation of SSR as soon as possible.
5. Decided to conduct a workshop or orientation class for teachers on IIRA and SSR submission for NAAC first cycle visit.
6. It was decided to collect feedback from students or faculty.
7. It is decided to inform the management about speedy completion of left work renovation of senior hall, multi purpose hall, Toilet for girls to the second floor painting works, etc.
8. It was decided to start value added courses for students together Skill, vocational, training to Yoga education and ICT.
9. As part of our community extension programs it was decided to organise a residential empowerment program for tribal students. Mrs. Shalini Philip (Asst Prof - General Education) is deputed to organise the program.
10. It was decided to conduct more environmental programs and extension programs for ~~their~~ our organic farming.

- 11. It was decided to plant more herbal plants in our garden.
- 12. It is decided to replace old LCD projectors with Smart TV for better connectivity and energy efficiency.

As the current biogas plant is not working it is decided to set up a new plant and it is decided to refer the management in this regard.

Attendees

- 1. Dr. Tomy K.O.
- 2. Sya John
- 3. Binsha K.S
- 4. Smith
- 5. Johnson Jacob
- 6. Shelin Philip
- 7. Saumya MC
- 8. Shreya EG

Sya John
Coordinator



Tomy K.O.
PRINCIPAL
Government Teacher
Training College, Kozhikode
Wayanad District

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ACTION TAKEN REPORT OF

The IGAC meeting held on 29/5/2023

1. Proposed academic calendar and activities distributed among staff and students.
2. Decided to conduct interschool seminar in the 1st week of April and also decided to organize a Residential Camp for school students in the week of May.
3. The date for the proposed seminar announced to Principal under the theme "Exploring the Neuro Cognitive Foundations Foundations of mindful Education with in the framework of the National Education Policy 2020"
4. Duties are assigned to staff members regarding interschool seminar
5. Bicycle rally organized school Health club
6. Orientation Program organized for both students and teachers
7. Resource talks arranged in the topics such as:-
 - 1- Reading through Poetry
 - 2- Energy Conservation
 - 3- Hygiene and Sanitation
 - 4- Education and Home Value
 - 5- Technology of Advertisement
 - 6- Career Counselling Class
 - 7- Blood donation awareness class etc

8. Workshops are arranged > this year listed below :-

1. A-V Workshop
2. KT Workshop
3. Yoga Workshop
4. Aerobics Workshop
5. LED bulb assembly workshop
6. SUPW Packet making workshop etc.

9. ~~Other activities~~

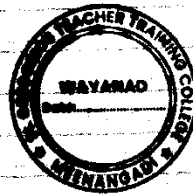
9. ~~Following~~ Following steps are taken in the area of ~~the~~ the improvement of infra structural facilities

1. Renovated senior hall with decorative panel and new chairs is inaugurated.
2. New chairs purchased for staff room
3. Decided to conduct activities workshop for interactive panel
4. Architecture workshop completed with new curtains ~~workshop~~ life work also completed
5. Planted ~~part~~ plants in the campus
6. Plantain ~~to~~ sapling is planted in the vegetable garden.
7. Rain water harvesting plant renovation completed.
8. More fans and painting of classroom completed
9. Teaching to children bills organized on the world environmental day, the ~~theme~~ theme of the program also bearing the loads and realise invasive plants. An awareness class also organized there
10. All clubs are organized variety of programs like tele film, quiz competition, drama competition etc.

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11. Blood stem cell donation awareness class and blood donation camps also organized under the health club programs.
12. Menstrual cup distribution and awareness program among girls students is organized by NDC of the institutions.
13. LED bulb workshop and Energy Conservation awareness session conducted by Energy Club.
14. Disaster training workshop conducted by the disaster club; National Disaster Force led the workshop.

[Signature]
 S. J. S.
 Coordinator



[Signature]
 Dr. T. K. O.
 PRINCIPAL
 St. Gregorios Teacher
 Training College, Meenangadi
 Meenangadi-673591

Meeting No: 2/2023-24

dated 16/3/2024

Minutes of the IOAC Meeting held on 16/3/24
Saturday at 10:30 pm at IOAC Room.

Agenda

1. International Service
2. Residential Camp for tribal students
3. Other related matters.

Attendees

1. Dr. Tommy K.O.
2. Bineta K.S. mt
3. John Jacob
4. Sarath Kumar P
5. Shelvi Philip
6. Saanya M.C.
7. Siva Saha
8. TINTO JOSE
9. Shujin E.G.
10. Reena Paul

Resolutions

1. Principal briefs the action taken regarding the previous minutes.
2. The meeting reviewed the final preparation of the coordination of international service and the service coordinator, Mr. Sarath Kumar explained the proposed programs of the international service.
3. Duties are assigned to staff members regarding international service.
4. It is decided to organize residential camp for tribal students. The date of

Camp and programs explained were scheduled and explained. The Camp coordinator Ms. Stehni Philip explained the proposed programs of the camp.

[Signature]
Sya John
Coordinator



[Signature]
Dr. ...
Principal
Wayanad College
Wayanad, Kerala

ACTION TAKEN REPORT

- 1. - Stated Value added course on ICT enabled Pedagogy.
- 2. International Seminar is scheduled in the month of April and Residential Camp should be on the month of May.

[Signature]
Sya John
Coordinator



[Signature]
Dr. ...
Principal
Wayanad College
Wayanad, Kerala

Meeting No 3/2023-24 dated 10/5/2024

Minutes of the meeting held on 10/5/2024
Saturday at 10.30 am at SRAC Room.

Agenda

1. Review of the previous meeting minutes
2. Review of all the academic activities and non-academic activities
3. Evaluation of Statistical Seminar and Remedial Camp.

Attendees

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|--------------------|--|
| 1. Dr. Tomy K.O. | |
| 2. Senthil Kumar-P | |
| 3. Binshon K.S | |
| 4. Shelini Philip | |
| 5. Johnson Jacob | |
| 6. Sye Job | |
| 7. Tinto Jose | |
| 8. Saunnya K.C | |
| 9. Shreyin E-G | |

The meeting commenced with a short prayer.

The following discussions were made:

- Principals chaired the meeting, in his presidential address, he expressed his happiness since most of the decisions have been ~~completed~~ implemented. Activities implemented in this year listed below:-
- a. → Workshop organised such as Teacher orientation workshop, A-V workshop, Creative drama workshop, ICT workshop, Yoga workshop, Puppety workshop, LED bulb making workshop etc.

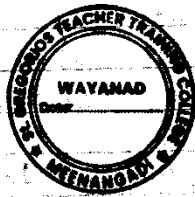
- Various days on national importance celebrated.
 - Student assistance programs ~~also~~
 - WDC organised programs like Merit Cup distribution among girls students - Usage of merit cup on last for several years, greatly reducing the economic burden.
 - Career awareness class also arranged by WDC.
 - Healths club organised programs like Blood donation camp, blood storage donor awareness camp etc. The committee appreciated the efforts of the Healths club which made both these programs a great success.
 - All Clubs / Associations inaugurated and organised activities within the time limit.
 - Value added Courses for Yoga education and ICT education successfully organized.
 - The IQAC Committee has also decided to start more Skill oriented Courses to the next year.
2. The Principal whole heartedly extended his gratitude for the dedicated hard work of all the faculty members to make their interational Seminar a great success, and suggested to complete the Seminar proceedings as early as possible.

3. It is observed that modifications of multi purpose hall, auditorium, mini seminar hall, interactive panel, water harvesting plant, maintenance of Public addressing system, paper waste disposal were found good.
4. Extended gratitude to management for providing more facilities to laboratories, library upgrades etc.
5. ISAC evaluated the Residential Camp for tribal students and found that the Residential Camp helped the improvement of the teaching competence of the prospective teachers and developed positive attitude towards the education of the tribal community.
6. It is found that the mock parliament, Flash mob, Field Study trip, enriched the Residential Camp and developed the confidence level of the tribal community and could actualise the vision and mission of our institution.
7. As per the evaluation, it is found that college has completed almost all the factors needed for the IIOA submission and decided to submit IIOA before June 30.
8. The Committee appreciated the decision of management for replacing old LCD projectors with Smart TV for better connectivity and energy efficiency.

9 The Committee also appreciated the effort of the management for installing solar panel for sustainable energy resources

The meeting ended at 1:30 pm

[Signature]
Suzanne Jobs
Co-ordinator



[Signature]

Dr. Tony K.O.
PRINCIPAL
St. Gregorius Teacher
Training College, Wayanad
Wayanad - 670301